

Civic Amenity Site Forward Drive

Proposal for Re-Opening

18 May 2020

Background

The HWRC has been closed to the public since mid-March 2020 and following recent government advice and in coordination with our West London Waste partners we are scheduling to reopen the site to limited use from Monday 18th May 2020. The plan is for an initial 4 weeks during which time we will review use, traffic management and the overall COVID 19 status changes. There is no intention to reclose the site once it has reopened unless it creates unmanageable difficulties due to user behaviour.

Proposal

- The Household Waste and Recycling Centre at Forward Drive will reopen on Monday 18th May between the hours of 8.00am – 18.00pm seven days per week.
- There will be a relaxation of the resident only policy for the initial 3-4 weeks but we will keep this under review so as not to disadvantage Harrow residents.
- The joint west London approach will be to direct residents to their **normal** HWRC site
- All material normally accepted will be permitted- see leaflet for full list.
- No trade waste will be accepted.
- Only cars will be allowed to deposit waste at the site with only the car driver allowed out of the vehicle.
- To address issues of queues, entry will be managed through Harrow Post Codes. There are 8,547 postcodes in Harrow. Below is a table detailing who will be allowed to use the site and when. There is a very close balance for those HA codes 1-7 and with a smaller level for the combined other codes.

| Day | Post code | Comments |
|-----------|--|---|
| Monday | HA1 | Non Harrow residents will be allowed to use the site for the initial period of 4 weeks but will be advised to go to their own site. We will record their details. |
| Tuesday | HA2 | |
| Wednesday | HA3 | |
| Thursday | HA5 | |
| Friday | HA7 | |
| Saturday | HA0, HA4, HA8 NW9 UB5 WD2 | |
| Sunday | Key worker/ Emergency Services/ NHS only | All subject to proof of identity and address. |

- Approved access will be evidenced through production of a driving licence & Council tax statement for residents or key worker letter, staff pass for others.
- There will be a Kingdom Officer presence and these officers will be responsible for checking that each car has the correct information required and will turn away those vehicles not entitled to enter the site. If we suspect the vehicle is a trade user we will record their details and advise them we will be reporting them for possible prosecution. If the number of vehicles increases we will have EHO presence issuing notices.

- A total of 6 cars will be allowed at any one time on the upper level and staff will not be assisting residents in disposing of their waste.
- Signs will be displayed at points leading to the site which will display the days postcode allowing entry with the correct documentation which detail the days postcode for entry.
- Shown on the proposed publication are the items that can be brought to the site and those that will not be accepted at the present time due to current restrictions preventing haulage of these items and the site is unable to store them.

Communications- see proposed leaflet below for both digital and physical use, also attached is a more detailed communications briefing.

Advertising to residents will be through the following channels

Harrow Website, Tweets, Signage at the site, Leaflet hand-out, Access Harrow.

Booking System

The medium / long term solution is a booking system and this will give us greater control and is the best way to do this. We should therefore continue to develop this solution and implement this at the earliest opportunity.

Traffic management plan

We will be placing information signs at various locations in the surrounding roads to ensure that residents will be clear on who can use the site on a daily basis. We are also looking into the installation of a webcam.



1. Forward Drive Opposite Bakkavor



2. Forward Drive side of Bakkavor



3. Masons Avenue J/O Christchurch Avenue



4. Forward Drive J/O Christchurch Avenue



Christchurch Avenue J/O Kenmore Avenue